

Procedure for Perfect Attendance Based on AllDay Code

Select a UserCd that is not being used by your school! For this example, UserCd1 was selected

1)..Query1 CleanTag

```
CHANGE ASTU UserCd9 = " "
```

2). Query2 TagAbs

```
CHANGE ASTU AATP AATR UserCd9 = "X" I F AllDayAbs = Code  
AND Type IN [1, 2, 3] AND PeriodDate IN [09/04/02..03/31/03]
```

NOTES:

- (1). You select the Type with 1 = Unverified, 2 = Unexcused, 3 = Excused, 4 = School Activity, 5 = Unexcused Tardy, 6 = Excused Tardy, 7 = Non-Enrollment, 8 = Positive that you don't want included in Perfect Attendance.
- (2). Make sure the date range is correct.

3). Query3 TagTardy

In this example a student who has more than 2 Tardies will not be included on the Perfect Attendance list. Therefore, students with 3 or more Tardies must be tagged.

```
CHANGE ASTU AATP AATR UserCd9 = "X" I F AllDayAbs = Code  
AND Type in [5,6] AND AND PeriodDate IN [09/04/02..03/31/03]  
AND $Count = 3
```

4). Query4 Perfect Attendance Report

```
PRINT ASTU LastName FirstName \ PermNum Grade  
I F UserCd9 = " " SORT Grade LastName
```