

## Built-In Reports from Period Attendance Atom

REPORT TITLE	USES PERIOD &/OR ALLDAY CODES	DESCRIPTION
Master Absence List (ATP07)	Period	Students with unverified absence in selected period
Cut List (ATP08)	Period	Students with selected period present or with absence other than unverified AND unverified is in another period
Absent N Times (ATP09)	Period or AllDay	Students absent fewer or greater than the specified number during a specified date range; can select AbsType(s) &/or AbsReason(s) and by Period OR by AllDay
Absent N Periods (ATP11)	Period	Students absent for a specified number of periods during the day. If select Include All Day Code and an AllDayCode exist, (1). includes the AllDayCode in the count AND (2). assumes and counts the AllDayCode in all empty periods! Can restrict to consecutive days!!
Report By Student (ATP13)	Period and AllDay	Report by Student showing AllDay & Period attendance data for selected date range.
Class Attendance Summary Report (ATP17)	Period	Shows student absences by Class. Prints one Section per page, sorted by Teacher. Prints either one week or upto 10 weeks in Extended Report. From Class Attendance atom.
Hourly Att. Report (ATP20)		Not reviewed
Hourly Att. Audit (ATP21)		Not reviewed
Absence List (ATP25)	Period	Students with selected AbsType &/or AbsReasons in any period. Also prints all other absences in periods during the day.
Absence List by Tch	Period	Same as above (ATP25) but prints by

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(ATP18)		Teacher by Section.
Perfect Att. List (ATP26)	Period	Does NOT look at AllDayAbsences BUT looks at Periods! If only filling in AllDayAbsences and not Period, all students will have perfect attendance. Did not print a sample report. See sample procedure below to print list based upon AllDayAbsence.
Perfect Att. Labels (ATP26A)	Period	Same as ATP26 Did not print a sample report
Add/Drop Report (ATP28)		Report by teacher by section of students who have been Added/Dropped, Added only, or Added/Dropped & Absence. Select the date or date range.
Absence List By Grd (ATP33)	Period	Students absence on specific date and specific period.
Course Attendance (ATP38)	Period	Student absence by course. Reports can include Detail - by date & course; Summarized by course; and student schedule.
Gain/Loss Report (ATP51)		Shows enrollment gains and losses by date. Did not print a sample report.
Monthly Att. Report (ATP52)	AllDay	Attendance by student for specified reporting period. Based ONLY on AllDayAbsence.
Monthly Att. Summary (ATP53)	AllDay	Summarizes enrollment (gains & losses) and absences. Absences are based on AllDayCode - not Period codes.
Attendance Summary (ATP54)	AllDay	Similar data as ATP53 report. Can print by InstSetting. Can select DropOut code that is totaled in column.
Summer School Att (ATP60)		Not reviewed
Possible Non-Rep Abs	Period	Students with possible incorrect or

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(ATP64)		incomplete attendance records; absences during the day seem inconsistent. Prints by teacher. (A problem, at this time, with this report. Must print, not preview. Prints page for all teachers - even if no data. Much wasted paper.)
All Day Master Abs (ATP65)	AllDay	Lists students with total of All Day absences for specified Absence Types &/or Reasons. Can specify date range. Student must be absent end date of a range to be included on report. Really better report if run for one day and not for range.
Teachers Not Taken Attendance (CLS01)	Period	Indicates teachers who have not taken attendance. Probably run daily. From Class Attendance atom.

5/12/03